

Passive Voice

Remember this!

		no change		change			
		Rule 1: Object + modal + be + Past Participle		Rule 2: object + be + Past Participle			
		Simple Present	Simple Past	Present Continuous	Past Continuous	Present Perfect	Past Perfect
Object +	am	was	am	was	have	had	
	is	were	is	was	been	been	
	are		are	are	has	had	
		+PP	+PP	+being+PP	+being+PP	+been+PP	+been+PP

The passive voice is used to show interest in the action done rather than the person or the object that has done it. For example, the car is being repaired. It's also used when we don't know who the doer was. For example, "my mobile phone was stolen yesterday."

The passive voice is formed this way:

Rule 1: object + modal + be (no change) + past participle

Modals are: *can, could, will, would, may, might, must, should, have to, ought to, needn't.....*

Example: The housemaid can make coffee.

☞ The coffee can be made by the housemaid.

Rule 2: object + auxiliary "be" in the same tense as the verb in the active + past participle

Example: Sara broke the window last night.

☞ The window was broken by Sara last night.

N.B. With such verbs **say, believe, think, consider, show**, etc., the passive voice is formed like this.

Example: People say that high speed is the main cause of road accidents.

☞ It's said that high speed is the main cause of road accidents or High speed is said to be the main cause of road accidents.

EXERCISE 1 Re-write these sentences as suggested.

A **Modals** : can, could, will, would, may, might, must, should, have to, ought to, needn't.....

Rule: _____

1- The coach should select two new players for the next African cup of nations.

Two new players _____

2- People must avoid the excessive use of technological devices.

The excessive use of technological devices _____

3- We will send the invitations tomorrow.

The invitations _____

B **Simple Present**

Rule: _____

1- The maid makes tea every morning for the kids.

Tea _____

2- The headmaster sends the files to the university department every year.

The files _____

C **Simple Past**

Rule: _____

1- The groom sent the gifts yesterday.

The gifts _____

2- Doctors discovered a new vaccination to some fatal diseases.

A new vaccination to some fatal diseases _____

D **Present Continuous**

Rule: _____

1- Mona is preparing the food now.

The food _____

2- She is taking pictures of the statue at the moment.

The pictures of the statue _____

E Past Continuous**Rule:** _____

- 1- The club members were making great efforts to help children speak English.
Great efforts _____
- 2- The local authorities were building a charitable house for elderly people.
A charitable house _____
- 3- The mechanic was repairing the car yesterday.
The car _____

F Present Perfect**Rule:** _____

1. They have founded a new association in this region.
A new association _____
2. He has written two novels recently.
Two novels _____
3. The farmer has grown the grapes in this place.
The grapes _____

G Past Perfect**Rule:** _____

- 1- Julia had prepared lunch for children.
Lunch _____
- 2- They had given some prizes to brilliant students.
Some prizes _____
- 3- The writer had printed the new edition of the book.
The new edition of the book _____

EXERCISE 2 Re-write these sentences as suggested.

1. The members of the association may recycle the factory waste.
The factory waste _____
2. The police arrested the thief last weekend.
The thief _____
3. A foreign NGO will build a school for disabled children in our city.
A school for disabled children _____
4. Mark has made two spelling mistakes.
Two spelling mistakes _____
5. Because of the bad weather, the coach cancelled the match.
The match _____
6. He is typing the letters at the moment.
The letters _____
7. Last night, the housemaid kept the milk in the refrigerator.
Last night, the milk _____
8. Mary has done her homework.
The homework _____
9. He writes two reports every month to the boss.
Every month, two reports _____
10. Sandra posted the video on Facebook yesterday.
The video _____

EXERCISE 1 Correct the underlined mistakes and then re-write the sentences. (6Pts)

1- The project work must be hand in after the vacation by the students.

2- A new data system will been tested by the company.

3- A new report has been publish by the magazine about "illiteracy."

4- A well-paid job were offered to Leila by the new boss last week.

5- Two players have being selected by the coach for the next tournament.

6- The letter is being written now by he.

EXERCISE 2 Choose the right answer. (6Pts)

1- Students won't finish the project till next week.

The project _____ till next week by students.

- a- will not be finished
- b- would not be finished

2- Some rich people give money to the poor every year.

Money _____ to the poor every year by some rich people.

- a- is given
- b- was given

3- The journalist is taking pictures of the star now.

Pictures of the star _____ now by the journalist.

- a- is being taken
- b- are being taken

4- They made a lot of progress in the project.

A lot of progress _____ in the project.

- a- has been made
- b- was made

5- They didn't send the invitations on time.

The invitations _____ on time.

- a- are not sent
- b- were not sent

6- They should take procedures to fight unemployment.

Procedures _____ to fight unemployment.

- a- should be taken
- b- should been taken

EXERCISE 3 Re-write these sentences as suggested. (8Pts)

1- Some international NGOs helped the victims of the war.

The victims of the war _____

2- They are painting the walls of the school and the classrooms.

The walls of the school and the classrooms _____

3- My students had made many mistakes last writing.

Many mistakes _____

4- The president builds two hospitals every five years in this city.

Two hospitals _____

5- The patient has taken the advice of the doctor into consideration.

The advice of the doctor _____

6- They have considered him as the leader of the school before his accident.

He _____

7- The Smiths didn't allow pets such as dogs and cats in the house.

Pets such as dogs and cats _____

8- The committee will invite the prime minister for a TV interview.

The prime minister _____

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Ex. 1 1. **Rule A: object + modal + be (no change) + Past Participle** 1. should be selected for the next African cup of nations by the coach. 2. must be avoided. 3. will be sent tomorrow. **Rule B: object + am/is/are+ Past Participle** 1. is made every morning for the kids by the maid. 2. are sent to the university department every year by the headmaster. **Rule C: object + was/ were + Past Participle** 1. were sent yesterday by the groom. 2. was discovered by doctors. **Rule D: object + am/is/are+ being + Past Participle** 1. is being prepared now by Mona. 2. are being taken at the moment.

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Rule E : object + was/ were + being + Past Participle 1. were being made to help children speak English by the club members. 2. was being built for elderly people by the local authorities. 3. was being repaired yesterday by the mechanic. **Rule F : object + have/ has +been+ Past Participle** 1. has been founded in this region. 2. have been written recently. 3. have been grown in this place by the farmers. **Rule G: object + had+ been + Past Participle** 1. had been prepared for children by Julia. 2. had been given to brilliant students. 3. had been printed by the writer. **Ex. 2** 1. may be recycled by the members of the association. 2. was arrested last weekend by the police. 3. will be built in our city by a foreign NGO. 4. have been made by Mark. 5. was cancelled because of the bad weather. 6. are being typed at the moment. 7. was kept in the refrigerator. 8. has been done by Mary. 9. are written to the boss. 10. was posted on Facebook yesterday by Sandra.

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Ex. 1 1. handed 2. be 3. published 4. was 5. been 6. (by him)/ nothing **Ex. 2** 1.a 2.a 3.b 4.b 5.b 6.a **Ex. 3** 1. were helped by some international NGOs. 2. are being painted. 3. had been made last writing. 4. are built every five years in this city. 5. has been taken into consideration by the patient. 6. has been considered as the leader of the school before his accident. 7. were not allowed in the Smith's house. 8. will be invited for a TV interview by the committee.

